

ARELLO® Foundation—Grant Reviewer Scoring Matrix

Grant Request Number:			Evaluator Number:		
Project Title:					
Amount of Grant Request:			\$		
Please rank the effectiveness of each item with 3 being high and 1 being low.					
Circle the number that best describes each statement					
CRITERIA	Effectiveness			Weighted Amount	Weighted Total
	3	2	1		
Project originality				X3	
Educational innovation clear and apparent (if applicable)				X3	
Objectives/benefits specifically stated and measurable				X2	
Goals are well articulated, attainable and measurable				X2	
Budget complete, realistic and appropriate				X2	
Evaluation plan, includes measurable indicators of success				X1	
Strongly supports ARELLO® jurisdictions in the administration and enforcement of real estate license laws to promote and protect public interest				X3	
Total					

Please indicate below the statement that best describes how you would rank this application:

- I would definitely recommend funding this project.
- I would recommend partially funding this project. Suggested Amount: \$ _____
(See comments below.)
- I would not recommend funding this project.

Comments:

Supplement to Scoring Matrix

Project Name: _____

Project Number: _____

3 Points	2 Points	0-1 Points	Score
Application			
<ul style="list-style-type: none"> • Application is complete as required – all required sections filled out appropriately. • Any required section left blank has a reason attached to the application as to why it was left blank. • All required signatures have been received • Application received by the due date and time. 	<ul style="list-style-type: none"> • Application is mostly complete – most sections filled out appropriately. Fewer than 2 errors in completion. • No more than one required question is unanswered. • All required signatures have been received. 	<ul style="list-style-type: none"> • Multiple required sections of the application are left blank and without explanation. • One or more signatures have not been received. • Application lacks required information overall. 	
Project Description			
<ul style="list-style-type: none"> • Project description is clear and concise. • Sources for research used in support of program/project objectives are cited. • Objectives are specific and measurable • Outcomes clearly match objectives. 	<ul style="list-style-type: none"> • Project description is mostly clear. • Sources for research used in support of program/project objectives are cited. • Objectives may be given, but lack specifics. • Outcomes partly match objectives, but need clarifying. 	<ul style="list-style-type: none"> • Project description unclear. • No defined outcomes and expectations of project. • No sources for research used in support of program/project. 	

3 Points	2 Points	0-1 Points	Score
Originality			
<ul style="list-style-type: none"> • Project is unique in its approach • Project uses creative solutions to any stated outcome. 	<ul style="list-style-type: none"> • Project is somewhat unique • Project uses somewhat creative solutions to any stated outcomes. 	<ul style="list-style-type: none"> • Project is not unique • Project does not use creative solutions to any stated outcomes. 	
Demonstrated Educational Innovation			
<ul style="list-style-type: none"> • Project promotes innovative ideas, work, products, designs, and collaborations among/within groups. 	<ul style="list-style-type: none"> • Project somewhat promotes innovative ideas, work, products, designs, and collaborations among/within groups. 	<ul style="list-style-type: none"> • Project does not promote innovative ideas, work, products, designs, and collaborations among/within groups. 	
Clear Evidence of Project/Program Benefit			
<ul style="list-style-type: none"> • Project provides a great benefit to ARELLO® membership and is clearly presented. • Target population of project/program defined and realistic. 	<ul style="list-style-type: none"> • Project/program provides some benefit to ARELLO® membership but only briefly presented. • Target population is partially defined and/or unrealistic. 	<ul style="list-style-type: none"> • Project provides no clear benefit to ARELLO® membership. • Target population of the project/program is not mentioned. 	
Goals are Well Articulated, Attainable and Measurable			
<ul style="list-style-type: none"> • Qualitative and Quantitative assessment of the project is clear. • Goals are clearly measurable and well-defined. • Expected results clearly defined. 	<ul style="list-style-type: none"> • Qualitative & Quantitative assessment of the project is somewhat clear • Goals are not fully measurable, but are defined • Expected results somewhat clear. 	<ul style="list-style-type: none"> • Qualitative & Quantitative assessment of the project is not provided. • No measurable and well-defined goals evident • Expected results not provided. 	

3 Points	2 Points	0-1 Points	Score
Timeline/Activities to Achieve Goals			
<ul style="list-style-type: none"> • Detailed timelines and milestones for the grant period are evident. • Project activities are in chronological order. • Project plans are realistic and feasible given the timeline. 	<ul style="list-style-type: none"> • Timelines and milestones for the grant period are evident, but are broad or vague. • Project activities are not in chronological order, but are evident. • Project plans are mostly realistic and feasible given the timeline. 	<ul style="list-style-type: none"> • Incomplete timelines and milestones for the grant period. • Project activities are not in chronological order or not included at all. • Project plans are unrealistic given the timeline. 	
Accountability of Funds			
<ul style="list-style-type: none"> • Includes a specific amount. • Budget includes narrative on any needed advertising, technology, equipment, supplies, materials, services, consultant costs plus any other. • Funding level appears reasonable to meet all project objectives • Other funding sources are noted if applicable. 	<ul style="list-style-type: none"> • Includes a specific amount. • Project budget does not include a complete itemized budget and brief narrative for all needs. • Funding level does not seem reasonable to meet all project objectives. • Other funding sources are noted if applicable. 	<ul style="list-style-type: none"> • Does not include a specific amount, but a range without explanation. • Project budget does not include an itemization of needs or narrative for all categories. • Funding level appears unreasonable for all objectives. • Costs out-weigh the benefits. 	

3 Points	2 Points	0-1 Points	Score
Evaluation Plan, Including Measurable Indicators of Success			
<ul style="list-style-type: none"> • Project includes a complete overview of expected results. • Complete summary of methods and procedures to be used to achieve goals. • Clear narrative of how objectives will be measured. 	<ul style="list-style-type: none"> • Outcomes and expectations of project are mostly clear and realistic. • Summary of methods and procedures to be used to achieve goals is somewhat complete. Outcomes partially match objectives but need clarifying. 	<ul style="list-style-type: none"> • No defined outcomes and expectations for the project. • Incomplete or lack of summary of methods and procedures to be used to achieve goals. • Objectives are not specific and measurable. • Outcomes do not match objectives and/or are confusing. 	
Strongly Supports ARELLO® Jurisdictions in the Administration and Enforcement of Real Estate License Laws to Promote and Protect Public Interest			
<ul style="list-style-type: none"> • The project strongly supports ARELLO® goals of supporting jurisdictions in the administration and enforcement of real estate license laws to promote public interest and protection. 	<ul style="list-style-type: none"> • The project somewhat supports ARELLO® goals of supporting jurisdictions in the administration and enforcement of real estate license laws to promote public interest and protection. 	<ul style="list-style-type: none"> • The project does not demonstrate any support for ARELLO® goals of supporting jurisdictions in administration and enforcement of real estate license laws to promote public interest and protection. 	

Reviewer's Notes

